



## **PET APPLICATION**

{FRM 04.02.03}

**Note:** This Form should not be used by Residents seeking an accommodation for an Emotional Support/Comfort or Service Animal. (See Form 04.02.03a)

Applicant's Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Pet 1: Breed \_\_\_\_\_ Age \_\_\_\_\_ Name \_\_\_\_\_ Weight \_\_\_\_\_

Pet 2: Breed \_\_\_\_\_ Age \_\_\_\_\_ Name \_\_\_\_\_ Weight \_\_\_\_\_

*Applicant must submit proof of vaccinations and licensing.*

OFFICE USE ONLY:

\_\_\_\_\_  
DATE PROOF RECEIVED

\_\_\_\_\_  
SIGNATURE OF RECEIVING AGENT

Veterinarian: \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_

***Agreement:***

I have received the Wesleyan Village Pet policy which includes Hernando County Code of Ordinances, Sec. 6-21, Sec. 6-22, and Sec. 6-24, as they relate to pet ownership. I understand that this privilege may be rescinded if either policy is violated.

\_\_\_\_\_  
Pet Owner Signature

\_\_\_\_\_  
Date

Approval: \_\_\_\_\_  
WBCA Signature

\_\_\_\_\_  
Date

8225 Wesley Drive  
Brooksville, FL 34601  
352.799.1644  
[www.wesleyanvillage.org](http://www.wesleyanvillage.org)  
*An Active Adult Christian Community*

2025.10.22



**REQUEST FOR ACCOMMODATION FOR  
EMOTIONAL SUPPORT/COMFORT OR SERVICE ANIMAL**  
(FRM 04.02.03a)

Resident's Name: \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Animal: \_\_\_\_\_ Name of Animal: \_\_\_\_\_

**Complete Section 1 for Emotional Support/Comfort Animal OR Section 2 for Service Animal:**

**Section 1 – Request for Accommodation for Emotional Support/Comfort Animal:**

\_\_\_\_\_ Attach a letter from a licensed mental health or medical professional documenting the professional's qualifications, patient contact information, and confirmation of the need for an Emotional Support/Comfort Animal to alleviate mental health symptoms. It should also include the professional's license information, signature, and the date of the letter.

\_\_\_\_\_ Attach current vaccination and licensing from Veterinarian and Hernando County.

**Section 2 – Request for Accommodation for Service Animal:**

If your disability is not obvious, please answer the following questions:

1. Is the animal required because of a disability? Yes \_\_\_\_\_ No \_\_\_\_\_
2. What work or task(s) has the animal been trained to perform?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Acknowledgment and Signature:**

I certify that the information provided in this request is true and complete to the best of my knowledge. I understand that this information will be used solely for the purpose of evaluating my accommodation request.

\_\_\_\_\_  
Pet Owner Signature

\_\_\_\_\_  
Date

Approval: \_\_\_\_\_  
WBCA Signature

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<div>WESLEYAN BIBLE CONFERENCE ASSOCIATION – WESLEYAN VILLAGE</div> <div>POLICY DIRECTIVE</div>	<div>NO.</div> <div>PD 04.02.03</div>	<div>EFFECTIVE DATE:</div> <div>3.21.2023</div> <div>Rev. 1.16.2024</div>
<div>Subject: Pets</div>	<div>Page 1 of 3</div>	
<div>Governing Document References: <i>Covenants</i> “General Information” #3</div>		

**Policy Statement:** Pet ownership is subject to the Resident’s adherence to the Wesleyan Village Pet Policy and Hernando County Animal Code.

**Wesleyan Village Pet Regulations:**

1. Any Resident who wishes to keep a pet must submit a completed pet application and obtain Management's approval.
2. Pets are not permitted in WBCA owned apartments nor in Life Lease rental units.
3. Pets may be permitted in owned Life Lease units if the Resident’s completed pet application is approved and the Resident pays the required pet deposit. The deposit amount will be determined by the Board of Directors no more often than annually.
4. No pet or animal of any kind is permitted inside any Village facility.
5. Only dogs and cats under 25 pounds (unless a trained certified service animal) will be recognized as common household pets.
6. Documentation of a “trained certified service animal” must be submitted with the pet application and approved by Management.
7. No Resident may keep more than two (2) household pets.
8. Pets are to be kept inside the residence. When a dog is temporarily taken outside, the pet owner must adhere to County Code Sec. 6-24 (restraint).
9. Residents are responsible for keeping all areas where pets are housed clean, safe, and free of parasites, including fleas.
10. Dog owners must immediately pick up all pet waste when animals are taken outside. Dog waste must be placed in tied plastic bags and deposited in the appropriate trash receptacles. Cat owners must dispose of soiled cat litter in a sanitary manner, placing it in appropriate trash receptacles.
11. Management and Residents understand that, in general, dogs should not be left alone in the residence for more than 9 hours and cats for no more than 24 hours.
12. Residents are responsible for ensuring that their pets do not disturb other Residents, Renters, or Guests.
13. Residents are to read and follow Nancy's Dog Park posted rules.
14. Guests bringing pets into the Village are subject to all WBCA pet rules.

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*Hernando County Animal Enforcement:* Code of Ordinances - Chapter 6 (Summarized)

- *Sec. 6-21. Rabies vaccination of dogs and cats.*

(a) The owner or harbinger of a dog, cat, ... shall cause such dog, cat, ... to be vaccinated against rabies by a licensed veterinarian and to have boosters as required by resolution.

- *Sec. 6-22. - License certificates and license tags.*

(a) Every person who owns or harbors within the county any dog, cat, ... four (4) months of age or older shall obtain a county animal license for such animal, except that no license shall be issued unless such animal has been inoculated against rabies as herein provided or unless such animal is exempted from vaccination as provided for in this chapter. Any owner whose dog, cat, ... is not licensed shall be in violation of this chapter.

(f) All dogs must wear a current license tag while off of the owner's property. It shall be a violation of this chapter for any dog to be off of the owner's property without wearing a current license tag.

(q) The licensing requirements of this chapter shall not apply to animals whose owners are not residents of the county unless the animal is being harbored in the county for a period exceeding thirty (30) days. For the purposes of this chapter, any person who lives in the county for more than thirty (30) consecutive days shall be deemed to be a resident of the county.

- *Sec. 6-24. - Restraint.*

(a) The owner, harbinger or person having possession, custody or control of any dog shall ensure that the dog does not stray or in any manner run at large in or upon any public street, sidewalk, right-of-way or any other public property or on the private property of another, provided, however, that such dog may be off the premises of the owner or harbinger if the dog is leashed and under direct control.

(b) Any dog, when loose on the owner's property, must be supervised by the owner or physically restrained by fencing or other means to the owner's property. Supervised means that the dog is at all times within the unobstructed sight of the owner and that the dog will respond to signals or commands given by the owner that will prevent the dog from straying or in any manner running at large in or upon any public street, sidewalk, right-of-way or any other public property or on the private property of another.

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**Complaints:**

1. Complaints must be submitted to Management in writing and contain specific details, including:
  - a. Date and time of incident;
  - b. Name and address of pet owner;
  - c. Description of what happened; and
  - d. Date and signature of complainant.
2. Anonymous complaints will not be accepted.
3. WBCA Management will discuss with the complainant if the involvement of the Hernando County Animal Enforcement Officer is warranted.